

Courtesy

is using good manners. I am polite to others so they feel important. I greet people in a friendly way.



I use Courtesy when

- *I smile and greet people by saying hello and using their name.*
- *I look people in the eye when I speak to them.*
- *I stay still and look at speakers.*
- *I say please, thank you, excuse me and sorry.*
- *I wait patiently and don't interrupt when others are speaking.*
- *I put my hand up to speak in class.*
- *I thank people for their help.*
- *I make requests instead of demands.*